

**Chehalis River Basin Flood Control Zone District
Regular Meeting
Minutes**

**Lewis County Commissioners Hearing Room
2nd floor of the Historic Courthouse
351 NW North St
Chehalis WA 98532**

Meeting Date: March 25, 2020

Meeting Time: 2:30 pm

I. Call to Order

The meeting was called to order by Chehalis River Basin Flood Control Zone District Supervisor Jackson at 2:33 p.m., Wednesday, March 25, 2020. Those in attendance were:

Edna J. Fund	Chehalis River Basin FCZD Supervisor (teleconference)
Robert Jackson	Chehalis River Basin FCZD Supervisor
Gary Stamper	Chehalis River Basin FCZD Supervisor (teleconference)
Erik Martin	Chehalis River Basin Flood Control Zone District Administrator
Amber Smith	Chehalis River Basin FCZD Attorney (teleconference)
Betsy Dillin	Chehalis River Basin FCZD Engineer
Lara McRea	Interim Clerk, Board of Supervisors
Frank Corbin	Citizen

II. Verification of a Quorum

There is a quorum of three district supervisors.

III. Introductions

No introductions.

IV. Approval of minutes for February 12, February 26 and March 10

Supervisor Fund made a motion to approve the minutes of February 12, February 26 and March 10 of 2020. Supervisor Stamper seconded the motion.

Motion approved.

V. Public Comment

No comments.

VI. Invoice approvals

Invoice Approvals (Grant 17-1373 Chehalis Basin Strategy Participation)

• Payment to Gordon, Thomas, Honeywell for Feb 2020 Govt Affairs Svcs	\$ 16,511.00
• Payment to LC Public Works, Staff time for Feb 2020	\$ 4,159.50
• Payment to Lewis County Administration, Staff time for Feb 2020	\$ 2,322.03
• Payment to HDR Engineering Svcs 2.2.19-2.29.20	\$ 53,918.97
• Payment to Michael Wagar	<u>\$ 1,725.00</u>
Total of all expenses:	\$ 78,636.86

Invoice Approvals (Grant 18-2599 Comprehensive Flood Hazard Management Plan-Phase 2)	
• Payment to Pertee Engineering Svcs 2.3.20-3.1.20	\$ 10,275.75
• Payment to LC Public Works	\$ 215.11
Total of all expenses:	\$ 10,590.86

Grand Total of all expenses: \$ 89,227.72

Motion made by Supervisor Stamper to approve the invoices totaling \$89,227.72. Supervisor Fund seconded the motion.

Erik gave a briefing of the expenditures.

Motion approved.

VII. Project update

Erik reported that the public comment period for the SEPA has been extended to May 27 due to the COVID-19 outbreak.

The Department of Ecology is also switching from in person hearings to online events on April 2 and April 21.

The in house team is working on a list of comments and the district has a draft list now. This list will likely be presented at the next district meeting for review.

Supervisor Fund asked Diane Butorac if an in person meeting was possible if we are out of the woods with COVID-19 but Diane noted it was doubtful. She would appreciate the district help in spreading the word and getting citizens to participate online.

Supervisor's Fund concern is that broadband is not available in some areas of the county but citizens can also submit their comments in the mail.

Erik suggested that the supervisors could respond to the Department of Ecology and request that the comment period be extended a bit longer due to COVID-19. This way there may be an opportunity to have an in person public meeting. He discussed the pros and cons of doing so. He also suggested waiting until the end of April to see where we are trending with COVID-19.

VIII. Advisory Committee member application

Frank Corbin spoke with the supervisors about his desire to serve on the Chehalis River Basin Flood Control District Advisory Committee.

Supervisor Fund made a motion to approve Frank Corbin to the advisory committee. Supervisor Stamper seconded the motion.

Erik noted that Frank had met with the advisory group and they unanimously voted Frank into the group and asked that his application be moved forward to the supervisors.

Motion approved.

A resolution appointing him will be forthcoming.

IX. Resolution No. 20-002 Public Hearing for 2020 Budget Amendment

Supervisor Jackson introduced the hearing.

Erik Martin, District Administrator gave the staff report.

This hearing pertains to the recommendation to amend the 2020 Chehalis River Basin Flood Control Zone District budget as indicated in Resolution #20-002. Notice of this public hearing was published in the Chronicle on March 17 & 21, 2020 and in the East County Journal on March 18, 2020.

Resolution # 19-010 adopted the 2020 Budget on December 10, 2019. Revenues and expenditures were adopted in the amount of \$957,656.

The advisory board met on Thursday, February 13 to review the budget amendment. The members have recommended that the budget amendment move forward and be approved via resolution.

The Notice as published reflected an increase in expenditures of \$629,847 and in increase of revenue of \$629,847 for the NEPA/SEPA EIS response and the Joint Aquatic Resource Permit Application (JARPA) Prep and the Comprehensive Flood Hazard Management Plan (CFHMP).

The total 2020 amended budget will be \$1,587,503 for revenues and \$1,587,503 for expenditures.

Supervisor Jackson asked if there were any questions.

Supervisor Jackson opened the question-and-answer portion of the hearing.

No questions were asked.

Supervisor Jackson closed the question-and-answer portion of the hearing.

Erik asked that his previous comments be adopted into the record.

Supervisor Jackson opened the hearing for public testimony.

Supervisor Jackson asked if anyone wanted to speak for or against the resolution.

No comments.

Supervisor Jackson closed the hearing for public testimony.

Supervisor Stamper made a motion to approve Resolution No. 20-002 for \$1,587,503. Supervisor Stamper seconded. Supervisor Stamper amended his motion to approve Resolution No. 20-002 in the amount of \$957,656 for the original adopted budget and \$629,847 for the amended portion for a 2020 amended budget total of \$1,587,503.

Motion approved.

X. Announcements

Erik noted that LC has two new cases of COVID-19 and a press release is being drafted.

The Governor has released some changes to the Open Public Meetings Act (OPMA) and the Public Records Act (PRA) in response to his stay home stay safe proclamation. The PA's office and Erik are currently reviewing and will be letting the board know if there will be any recommended changes for Lewis County.

XI. Adjournment

Supervisor Stamper made a motion to adjourn, Supervisor Fund seconded the motion. Motion passed. Meeting adjourned at 2:38 p.m.

Respectfully submitted,

A handwritten signature in blue ink that reads "Lara McRea". The signature is written in a cursive, flowing style.

Lara McRea
Interim Clerk